

## ADVERTISEMENT

In pursuance of DLR, Assam Letter Vide No.DLR-11014/33/2023-SRV/5 dtd.14.12.2023, a walk-in-interview will be held on **19.01.2024 from 11.00 A.M. onwards** in the O/o the District Commissioner, Nalbari for selection and engagement of 7 (seven) nos. of GIS Assistants under Nalbari District.

Intending candidates are invited to appear in the walk-in-interview along with original documents supporting required eligibility criteria

### Eligibility criteria for GIS Assistant

Sl. No.	Criteria	Details
1	Name of the Post	GIS Assistant
2	Number of Vacancy	7 (Seven) Nos. (One in each Revenue Circle)
3	Duration of Engagement	Up to 31st March, 2024 subject to extension by Govt.
4	Place of Work	Respective Revenue Circle Offices.
5	Job Responsibilities	<ul style="list-style-type: none"> <li>• Digitization of geospatial data of Cadastral and Non-cadastral villages</li> <li>• Perform quality assurance checks on GIS data to ensure accuracy and completeness.</li> <li>• Preparation of GIS related reports, presentations, and data visualizations.</li> <li>• Stay up-to-date with GIS industry trends and best practices to enhance the organization's GIS capabilities.</li> <li>• Provide GIS-related technical support to team members and end-users.</li> <li>• Contribute to the documentation of GIS processes and procedures.</li> <li>• Drone photo/HRSI interpretation etc.</li> </ul>
6	Age	Above 21 years and not more than 45 years as on 01.12.2023
7	Required Qualification	<p><b>Essential Qualification</b></p> <ul style="list-style-type: none"> <li>• Bachelor's degree in Geography/Geology/Mathematics/Geo-informatics/Physics/Computer Science or a related field with Certificate/Diploma in GIS &amp; Remote Sensing or in Geo-informatics.</li> </ul> <p style="text-align: center;">Or</p> <ul style="list-style-type: none"> <li>• M.Tech/M.Sc. in GIS &amp; Remote sensing/Geo-informatics:</li> <li>• MCA/M.A./M.Sc. in Geography/Geology/Mathematics/Environmental Science with Geo-informatics as one of the subject or Certificate or Diploma in GIS/Remote Sensing or Geo-informatics.</li> </ul> <p><b>Desirable Qualification</b></p> <ul style="list-style-type: none"> <li>• Proficiency in GIS software such as ArcGIS, QGIS, Global Mapper or other industry-standard applications.</li> <li>• Familiarity with spatial data formats (e.g. Shape files, GeoJSON, KML) and coordinate systems.</li> <li>• Knowledge of geospatial analysis, image processing techniques, data collection through drone survey and tools for development of geospatial data.</li> <li>• Effective communication and teamwork skills.</li> <li>• Ability to work independently and prioritize tasks effectively.</li> <li>• Prior experience in a GIS-related role or internship is preferred but not mandatory.</li> </ul>
8	Experience	<p>Preference will be given to those candidates having relevant work experience of minimum 02 years.</p> <p>Preference will be given to the RCCC trained candidates having requisite educational qualifications with command over GIS.</p>
9	Skills	Proficiency in Arc Desktop, Arc Pro, AutoCAD, Global Mapper. Proficiency in MS Word, Excel, Power Point, Google Docs/Spreadsheets and Fluency in Assamese, Hindi and English is required.
10	Remuneration	Rs. 25,000/- per month (fixed)
11	Documents needed in the interview	<ul style="list-style-type: none"> <li>• Detailed Curriculum Vitae</li> <li>• Photo identity &amp; Address Proof.</li> <li>• Original Educational Certificates (HSLC onwards) for verification.</li> <li>• Work Experience Certificates.</li> <li>• Photocopy of all the certificates, marksheets, experience certificates etc. to be submitted in the interview.</li> </ul>
12	Place of Interview	O/o The District Commissioner, Nalbari
13	Terms and Condition	<ul style="list-style-type: none"> <li>• No TA/DA and official accommodation will be provided for appearing in the interview.</li> <li>• The offer is purely contractual and co-terminus with the end of the projects/requirement with no provision of regularization.</li> <li>• The Director/District Commissioner reserves the right to cancel/postpone the Interview without assigning any reason thereof.</li> </ul>

**Sd/- Addl. District Commissioner  
Nalbari**