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Govt. of Assam
Office of the Jt DHS/Member Secretary
District Health Society, Udalguri (BTAD), Udalguri-784509

Interested Eligible candidates are hereby Invited to apply for the Post of '**DATA ENTRY OPERATOR**' Under NP, NCD, Programme for engagement on a purely temporary and contractual basis under the District NCD Cell, DPMU, NHM, Udalguri, BTR Assam.

Available Post: Data Entry Operator

No. of posts. : 02

Salary: Rs, 15,000/ per month

Age limit: Minimum 18 years and Maximum 40 years

Last date to apply: 17. 02. 2024

Mode of application: Off line

Eligibility criteria:

The candidate should have passed Higher Secondary (HSSLC) examination with a Degree/ Diploma in Computer Application from any reputed Institution/Organization recognized by AICTE.

The candidates should have a typing speed of 40 words per minute both in English and Assamese. Mode of Selection: Interview followed by Practical skill test

Date of interview: 20.02.2024 at Office of the District Programme Management Unit, National Health Mission, Udalguri, BTR, Assam (C/O, Office of the Joint Director of Health Services, Udalguri)

Experience: Preference will be given to candidates with having relevant work experience.

How to apply for the post?

Step 1. Prepare the Curriculum Vitae / bio-data with self-attested certificate/documents relating to qualification, experience, identity proof with 2 recent passport size coloured photograph.

Step2. Submit the Curriculum Vitae / bio-data in hard copy along with the required documents to the District NCD Cell, DPMU, NHM, Udalguri BTR Assam.

Janasanyog/D/17696/23/14-Feb-24

Sd/- Joint Director of Health Services, Udalguri